



BONITA UNIFIED SCHOOL DISTRICT

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Superintendent

Gary J. Rapkin, Ph.D.

Assistant Superintendents

Lois Klein, – Educational Services

Curtis Frick – Human Resources Development

Ann Sparks – Business Services

Board of Education

Chuck Coyne

Glenn Creiman

Jim Elliot

Diane Koach

Patti Latourelle

Summary Bond Oversight Committee November 9, 2011

1.0 Attendance:

1.1 Present: Rob Anderson, Emmett Badar, Robin Carder, Steve Johnson, Michelle Kechichian, Alta Skinner

1.2 Absent: Don Green, Isabelle Huber, Tim Hepburn

1.3 Guests: Steve McGuckin, Capital Program Management
Roy Combs, Bernards
Cari Combs, Community
Jeff Nigro, Nigro & Nigro PC

1.4 Others Present: Ann Sparks, Assistant Superintendent Business Services
Laura Steidley, Senior Director Fiscal Services
Donna Martin, Administrative Assistant Business Services

2.0 Handouts:

Agenda 11/9/11
Summary 7/13/11
Measure C and Measure AB Budget Report October, 2011
Measure C and AB Audit Report ending June 30, 2011

3.0 Items Discussed:

3.1 Welcome: Alta Skinner called the meeting to order at 6:01 pm. Ms. Sparks introduced Laura Steidley, Senior Director Fiscal Services.

3.2 Election of Officers: Alta Skinner was re-elected as Chairperson. Robin Carder was re-elected as Vice Chairperson.

3.3 Approval of Summary: Summary of 7/13/11 was approved as presented.

3.4 Update on Modernization Projects:

Roy Combs of Bernards provided a powerpoint presentation on the Bonita High School gymnasium projects. Bernards is the project manager of 17 prime contractors under the multi-prime arrangement. The new gymnasium is being constructed with covered walkways, an illuminated 34 foot tall tower and seating for over 1000. The project, which is 40% constructed, is anticipated to be completed in June 2012.

Mr. Combs provided a powerpoint presentation on the San Dimas High School gymnasium expansion project. The San Dimas High School project is also a multi-prime arrangement and is currently on schedule for completion in July 2012. Some of the modifications to the existing gymnasium include upgrading the lockers, showers, restrooms and state required retrofitting to the building. The project is approximately 25% complete.

Mr. Johnson asked about the schedule for the middle school gymnasium projects. Ms. Sparks advised that based on the current economic environment in the State, the District would probably not issue any additional bonds for another four years.

3.5 2009-10 Audit Report: Mr. Jeff Nigro, of Nigro & Nigro PC, Certified Public Accountants, presented the 2010-2011 Measure “C” and “AB” General Obligation Bond Building Fund Audit Report. It is their opinion that the District complied with the requirements for Measure “C” and Measure “AB” proceeds and no internal control deficiencies were identified.

3.6 Budget Update: Ms. Sparks and Mr. McGuckin discussed the changes in the State’s economic situation since the funding of Measure C and indicated that Measure C is currently in a good position. Staff was very conservative with growth and assessed values when making future projections for Measure C funding. Discussion followed on the decision process for expending of the fund balances. Ms. Sparks advised the Committee that any additional projects had to have been included in the Master Facilities Plan and the Board of Education would make the decision on how to spend the balance.

3.7 Project Updates: Staff is anticipating DSA approval for the Bonita Center for the Arts in early December. As soon as renderings are available they will be posted on the District Web page. The San Dimas High School stadium project has been at DSA since August. Staff has contacted DSA for information regarding the delay. Back logs in projects and changes in personnel have caused a delay. Staff will have to consider the effects of the delay on the location of graduation and the football schedule for 2012-2013.

5.0 Report to Board Alta Skinner and Michele Kechichian have agreed to give the annual report to the Board of Education on December 5, 2011. All members are invited to attend.

6.0 Comments from the Public:

There were no public comments.

7.0 Adjournment:

The meeting was adjourned at 7:20 pm with a unanimous vote. The next meeting will be held on February 7, 2012 at 6:00 pm in the Board room.